

Getting Started with the WebLEM

Welcome to the MCAA *WebLEM*. We encourage you to read through these instructions prior to using the website.

The image shows a screenshot of a web browser displaying the MCAA WebLEM website. The browser's address bar shows 'www.weblem.org'. The website header includes 'MCAA' and navigation links for 'FAQ', 'Technical Support', and 'Contact Us'. The main content area features a login form with fields for 'User ID Number' and 'Password', a 'Forgot Your Password?' link, and a 'Login >>' button. Below the form is a section titled 'Ready to become a WebLEM Subscriber?' with text explaining membership benefits and contact information for 'Dariush (Nick) Nikpourfard' and 'Jan Letow'. A 'DOWNLOAD SUBSCRIPTION AGREEMENT FORM' link is also present. The bottom section, 'What is WebLEM?', describes the product as a next-generation labor estimating tool with a 'Download Brochure' button. A 'Discover the Power of the WebLEM!' section lists three benefits: quick search and retrieval, data export to Excel/CSV, and access to up-to-date labor units. Three callout boxes with arrows point to the browser address bar, the login form fields, and the login button.

1. Go to www.weblem.org.

2. Type your User ID Number and Password (Administrator or Subscriber password)

3. Click the Login button.

Web-Based Labor Estimating Manual (WebLEM)

All-new web-based version of MCAA's popular Labor Estimating Manual

User ID Number
Password

[Forgot Your Password?](#)

Ready to become a WebLEM Subscriber?

MCAA and MSCA contractor members receive free access to the WebLEM as a benefit of membership. If you have not received your User ID Number and password, please contact [Dariush \(Nick\) Nikpourfard](#). For membership information, contact [Jan Letow](#). If you are a non-member you may subscribe to the WebLEM by downloading and completing the following subscription agreement form.

[DOWNLOAD SUBSCRIPTION AGREEMENT FORM](#)

What is WebLEM?

WebLEM is the next generation of the popular Labor Estimating Manual (LEM), considered the industry's most reliable, authoritative source for comprehensive labor units for typical project tasks. This new, web-based product contains the detailed labor data contractors have come to depend on. With the WebLEM, you can quickly search for and retrieve information. The WebLEM also offers you the capability to export data into Microsoft Excel or CSV format for added flexibility. Data in the WebLEM is reviewed and updated periodically to reflect the latest products and joining methods.

Discover the Power of the WebLEM!

- Quickly search and retrieve data
- Export data into Microsoft Excel or CSV format
- Access Up-to-date labor units on the latest products and joining methods

About Your **ADMINISTRATOR** PASSWORD

Why Did We Provide Two Different Passwords in Your Welcome Letter?

In the welcome letter, you'll notice that we have provided two different passwords and one User ID Number. What is the difference between them?

- Your **Subscriber** password is described on the front of this page and is designed to allow an employee to look up labor hours in the **WebLEM**. It is meant to be *shared* with employees in your company. *It will be changed periodically on an automatic basis by MCAA*. You will receive password changes via e-mail.
- Your **Administrator** password is one that you should keep for yourself. It will allow you to do everything that a Subscriber does **PLUS** edit your company profile and much more. *This password should not be shared with your employees.*
- The same User ID Number provided in your welcome letter should be used for both the **Subscriber** and **Administrator** passwords.

Using Your **Administrator** Password the First Time

- Please log into the system yourself using your User ID Number and **Administrator** password promptly after receiving your letter to be sure that your e-mail address is correct. Once you logged in as administrator, just click "My Profile" to check your company information.
- You will be notified by the **WebLEM** at the e-mail address shown each time labor hours have been updated. You can notify your employees of the changes by forwarding the update e-mail to them. Updated items will also show in the **WebLEM** highlighted in yellow for a period of one year.
- You will also periodically receive an updated **Subscriber** password via this e-mail address. You should distribute the new password to your employees promptly when you receive it.
- Be sure to ask your IT Department to put mcaa@weblem.org, Support@weblem.org, and [MCAA LEM Committee \[support@weblem.org\]](mailto:support@weblem.org) on the "accept" list in your spam filter in order to receive these and other important communications.
- Questions? Contact Nick Nikpourfard at 301-990-2211 or via e-mail at nnikpourfard@mcaa.org.

About Your Company ID number

If you purchase an estimating program from one of the vendors that are listed on the **WebLEM** site, you may be required (by the vendor) to provide your company's ID Number to verify that you are an authorized **WebLEM** subscriber.